

## Product Recalls Guidelines for Agencies

The Food Bank of East Alabama receives recall notices from USDA, FSIS, and FDA through the Montgomery Area Food Bank and our national office regarding Food Industry recalls nationwide.

The table below is provided as a guide to supplement the Food Bank of East Alabama Product Recall policy. Recalls are divided into the four categories below with corresponding actions.

<b>Recall Category</b>	<b>The risk is</b>	<b>Action to be Taken</b>
<b>I</b>	<p><b>Certain.</b> Recall product is confirmed as having been received by and distributed to the Food Bank of East Alabama.</p>	<ul style="list-style-type: none"> <li>• All Agencies contacted via e-mail within one business day.</li> <li>• Agencies that received product from Inventory (not through Market Place) will be contacted via phone call also.</li> <li>• Agencies discover how much product is on hand and contact the Food Bank of East Alabama.</li> <li>• Agency will either destroy product locally or return recall product to the Food Bank of East Alabama depending on what that particular product recall notice calls for.</li> <li>• The Food Bank of East Alabama posts links on the Food Bank of East Alabama website to FDA or FSIS websites that provide product details.</li> </ul>
<b>II</b>	<p><b>High.</b> Recall product <b>may have been</b> received by the Food Bank of East Alabama. Risks include:</p> <p>A significantly high quantity of recall product was mass distributed at locations in the Food Bank of East Alabama service Area.</p> <p style="text-align: center;"><b>OR</b></p> <p>The product is strongly suspected as being distributed through Market Place during the timeframe that the recall product was distributed by the manufacturers.</p>	<ul style="list-style-type: none"> <li>• All agencies contacted via e-mail within one business day.</li> <li>• Agencies find out how much product is on hand and contact the Food Bank of East Alabama.</li> <li>• Agency will either destroy product locally or return recall product to the Food Bank of East Alabama depending on what that particular product recall notice calls for.</li> <li>• Links to FDA or FSIS website containing product details will be posted on the Food Bank of East Alabama website.</li> </ul>
<b>III</b>	<p><b>Marginal.</b> There is a slight chance that recall products were received by the Food Bank of East Alabama.</p> <p>Product was not on the Food Bank of East Alabama foodlist or Market Place during "danger" time- frame, but, the product was distributed in Alabama.</p>	<ul style="list-style-type: none"> <li>• Links to FDA or FSIS website containing product details will be posted on the Food Bank of East Alabama website</li> <li>• Agency checks the Food Bank of East Alabama website-Product Recall page at least twice per week to view all CAT III recalls.</li> </ul>
<b>IV</b>	<p><b>Very Low.</b> Remote chance that recall products were donated to the Food Bank of East Alabama.</p> <p>Product confirmed as not having been in inventory since timeframe recall product was manufactured.</p> <p>Product not distributed in Alabama.</p>	<ul style="list-style-type: none"> <li>• Links to FDA or FSIS website containing product details will be posted on the Food Bank of East Alabama website</li> <li>• Agency checks the Food Bank of East Alabama website-Product Recall page at least twice per week to view all CAT III recalls.</li> </ul>

Visit our website for up-to-date information on recalls and alerts.