

**USDA Physical Inventory Form**

Agency: \_\_\_\_\_

Date: \_\_\_\_\_

USDA Item	Quantity at the Beginning of the Month	Number of Cases Received	Total	Total at the End of the Month (Canned, Dry, Frozen, & Refrigerated)

Note: In accordance with Federal law and U.S. Department of Agriculture policy, institutions are prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue SW, Washington DC 20250-9410, or call (800) 795-3272 (voice) or (202) 720-6382 (TTY), USDA is an equal opportunity provider.